

# Moving Checklist



## Four weeks to go

- Hire a removal company (if needed)
- Start collecting packing boxes, newspaper, bubble wrap & packing tape
- Start clearing out cupboards & decluttering
- Start packing any non-essential items e.g. out-of-season clothing
- Clear out the loft
- Pack up your garage & shed
- Book time off work (if needed)
- Let everyone know you are changing address & when
- Arrange to have post re-directed
- Arrange transfer of your home contents insurance for the move day

## Two weeks to go

- Start running down food in your freezer
- Arrange for someone to look after your children & pets during the move
- Contact the utility, TV & internet companies to inform them of your move

## One week to go

- Keep your vacuum cleaner, duster & polish unpacked for that last once-over on the big day
- Cancel newspapers, milk & window cleaner – and settle any bills
- Take down pictures, mirrors, curtains & blinds and repair any walls
- Update your council tax details

## The day before

- Pack overnight bags & put out clothes for the following day
- Prepare your moving day survival kit containing a kettle, mugs, tea, coffee, milk, sugar, teaspoons, sandwiches, snacks, a hand towel & toilet roll
- Keep the file containing all info about your move with you at all times
- Advise the telephone company of the time you want your telephone disconnecting/or transferring
- Defrost the freezer
- Disconnect the washing machine & dishwasher

## The day of move

- Telephone the gas & electric companies to give them your final readings (we recommend taking photos)

*Happy Moving Day*

